

Ref: SMEC/IQAC/2020-21/03

Date: 19/04/2021

To
Chairman,IQAC
St.Martin's Engineering College,
Secunderabad.

Sir,

Sub: Request for approval-IQAC Meeting (Online Mode)-regarding.


It is proposed to conduct the IQAC meeting on 26th April 2021. The agenda for the meeting is enclosed.

I request your approval.

Thanking you

Yours faithfully


Dr. S. V. S.RamaKrishnamRaju,
Coordinator,
IQAC



CHAIRMAN
IQAC
St. Martin's Engineering College



Agenda:

1. Result Analysis
2. Social Welfare Activities
3. Placements for Final Year Students
4. Feedback on Workshops/Conference/FDP conducted in the Academic Year
5. Output of R&D
6. Result of NBA Accreditation of CSE Department
7. Preparation of compliance inspection for MECH, CIVIL & ECE Departments.
8. Preparation of University End Semester Examination.
9. Review on final year project work.
10. Paper publications, Patents & Books.



St.Martin's Engineering College

An Autonomous Institution

NBA & NAAC A+ Accredited

Dhulapally, Secunderabad-500 100



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Date:19/04/2021

CIRCULAR

Sub:IOAC Meeting–Intimation to the Members of IOAC

An Internal Quality Assurance Cell (IQAC) meeting will be held on 26th April 2021 in the Online Platform at 4.00 PM. The points to be discussed in the meeting are as follows:

Any other matter with permission of chairman

Copyto:

The Chairman– For kind information
Executive Director - For kind information
HODs of all Departments
IQACMembers


Coordinator,IQAC



Date:26/04/2021

Academic Year 2020-2021

MINUTES OF THE IQAC MEETING

Date of the Meeting	26 th April 2021	Time:	4:00PM to 6:00PM
Meeting Circular/ Ref.No	SMEC/IQAC/2020-2021/03	Location	Online Platform

1. Meeting Agenda:

1. Result Analysis
2. Social Welfare Activities
3. Placements for Final Year Students
4. Feedback on Workshops/Conference/FDP conducted in the Academic Year
5. Output of R&D
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2. The Points Discussed During the Meeting:

IQAC meeting is held on the 26th April 2021, and the following points are discussed:

1. Reviewed of progress on minutes of previous meeting
2. The committee deliberated on the result analysis of the semester and action plan was discussed to provide remedial measures for the failed students
3. The amount of participation by students and the success of the social welfare activities were revived.
4. The final output of different R&D activities executed were examined.
5. Result of NBA Accreditation of CSE Department reviewed.
6. Discussed on preparation of compliance inspection for MECH, CIVIL & ECE Departments.
7. Discussed on preparation of University End Semester Examination.
8. Reviewed on final year project work.
9. Paper publications, Patents & Books reviewed.

3. The Attendance of the members attended the meeting is enclosed.

Coordinator, IQAC



MEMBERS ATTENDED THE MINUTES OF MEETING HELD ON 26th APRIL 2021

S.NO	NAME	DESIGNATION	SIGNATURE
1	Dr.P.Santosh Kumar Patra	Chairman	
2	Dr. S. V. S.Rama Krishnam Raju	Coordinator	
3	Dr.D. V. Sreekanth	Co-coordinator	
4	Sri.G.Chandrasekhar Yadav	Management Member	
5	Dr.N.Ramachandra	HOD,EEE Dept	
6	Dr.B.Harikrishna	HOD, ECE Dept	
7	MS.J.K.Sandhya Kiran	HOD,CE Dept	
8	Dr. M. Narayanan	HOD,CSE Dept	
9	Dr.R.Nagaraju	HOD,IT Dept	
10	Dr.Y.Venkata Rangaiah	HOD, MBA Dept	
11	Ms. B.Sravani	Senior Staff	
12	Ms.Ch.Laxmi Devender, Sarpanch,Dhulapally Village	Local Community	
13	Ms.Mary Teresina Richard (18K81A0592)	Student Member	
14	Ms.B.Hemalatha (18K81A0108)	Student Member	
15	Mr.G.Vineeth Roy (18K81A0210)	Student Member	
16	Mr.M.Rajesh (18K81A0430)	Student Member	
17	Mr.Ch.K.K.Reddy(18K81A0310)	Student Member	
18	Ms.Sameeksha(16K81A0240)	Alumni Member	
19	Sri.Ch.Sathi Reddy	Industry Nominee	
20	Sri.Sathya	Industry Nominee	
21	Sri.B.Shankara Rao	Parent	
22	Sri.P.Chennakrishna Reddy	Parent	

ACTION TAKEN REPORT

The following actions were taken with respect to the IQAC meeting with Reference number SMEC/IQAC/2020-21/02 AR Dated: 04-01-2021 and will be submitted in next IQAC meeting for reference

S. No	Points Discussed	Action Taken	Status
1	The committee verified the report and feedback on guest lectures/workshops, Extracurricular and sports events	Verified	Completed
2	The committee Discussed the MOUs with companies	Verified	Completed
3	The conduct social welfare activities for safety and security as for perspective plan	Organized	In Progress
4	Committee discussed the research activities taken in to campus and revived	Initiated	In Progress
5	The committee discussed the number of activity implemented which were proposed in the earlier meeting	Implemented	Completed
6	The committee examine the results of all departments	Examine	Completed


Coordinator
IQAC

